



00 0.0.2.5/RNIT/MINEPAT/ITB/2026 02 SEP 2026
RESTRICTED NATIONAL INVITATION TO TENDER No.
FOR THE RECRUITMENT OF A
CONSULTING FIRM TO CONDUCT A FINANCIAL AND COMPLIANCE AUDIT OF
CREDIT LINES FROM FUNDING PARTNERS OF THE BOTTOM-UP POVERTY
REDUCTION SUB-PROGRAMME (BPRSP) UNDER EMERGENCY PROCEDURE.

1. Subject of the Invitation to Tender

The Minister of Economy, Planning and Regional Development hereby issues a Restricted National Invitation to Tender for the recruitment of a consulting firm to conduct a financial and compliance audit of credit lines from funding partners of the Bottom-up Poverty Reduction Sub-Programme (BPRSP) under emergency procedure.

2. Nature of Services

The overall objective of the assignment is to evaluate the long-term effectiveness and sustainability of interventions carried out by MINEPAT projects and programmes on the living conditions of the Cameroonian population. Specifically, the assignment shall involve:

- Mapping out and describing the interventions conducted by the relevant projects and programmes among the target populations;
- Gathering feedback from beneficiaries regarding the impact and sustainability of project and programme interventions on their living conditions;
- Assessing the involvement of local communities in the implementation of project and programme activities;
- Identifying key internal and external project factors that facilitate or hinder the achievement of impact and intervention sustainability;
- Evaluating the relevance of projects and programmes in light of the current decentralization context and Cameroon's development priorities;
- Identifying best practices highlighted by populations and pointing out key lessons learned to enhance the implementation of future projects;
- Formulating recommendations for the Minister of Economy, Planning and Regional Development, as well as the head of Programme 019, to improve project impact on local development and consolidate achievements.

3. Allotment

This Invitation to Tender consists of a single lot.

4. Estimated Cost

The total estimated cost of the project is **Thirty Million (30,000,000) FCFA**, inclusive of all taxes (TTC).

5. Execution Period

The maximum execution timeframe is **Two (02) months** starting from the date of notification of the Service Order to commence work.

6. Participation and Origin

Participation in this Tender is strictly restricted to the prequalified consulting firms and enterprises listed below, published via Release No. 00001 C MINEPAT SG DAG SDB/SMP 2026 of 17 February 2026.

This release published the results of the General Call for Expressions of Interest No. 0001 GCEI-MINEPAT SG DAG SDB/SMP/2025 of 22 December 2025 for the preselection of consultants, engineering firms, companies, and technical design offices for economic, financial, IT, technical, and spatial planning studies on behalf of the Ministry of Economy, Planning and Regional Development for the 2026 financial year.

COMPONENT II: ECONOMIC AND FINANCIAL STUDIES

Sub-component 1: Formulation of various public policies and external financing

No.	NAME OF COMPANY	ADDRESS
01	FORVIS MAZARS CAMEROUN	P.O. Box: 3761 Douala, Tel: 33 42 91 70
02	2N CONSULTING SARI	P.O. Box: 00 Yaoundé, Tel: 677 37 91 01 698 54 27 19
03	ETS MT EXPRESS	P.O. Box: 1441 Yaoundé, Tel: (237) 243 71 92 82
04	AGORA CONSULTING	P.O. Box: 6583 Yaoundé, Tel: 242 01 10 82
05	ING FOROV SARI	P.O. Box: 5545 Yaoundé, Tel: 691 16 39 57

7. Financing

Services covered by this Invitation to Tender shall be financed by the Operating Budget of MINEPAT, 2025 Financial Year, budget head: 60 22 250 0 33000001 04900524419.

8. Mode of Submission

The selected submission method for this tender is **ONLINE**.

9. Tender Guarantee (Bid Bond)

Each bidder must enclose in their administrative documents a stamped tender guarantee (bid bond) bearing the required handwritten statement, accompanied by the receipt of deposit issued by the CDEC.

15.1. Eliminary Criteria

- Absence or non-compliance of the stamped bid bond bearing the handwritten statement, accompanied by the deposit receipt issued by CDEC at the time of bid opening;
- Failure to produce a missing or non-compliant document (excluding the bid bond) within 48 hours of the bid opening session;
- False declarations, fraudulent practices, or forged documents;
- Omission of a quantified unit price in the Unit Price Schedule;
- Absence of a signed and dated Integrity Charter;
- Absence of a sworn declaration certifying non-abandonment of a public contract in the past three years;
- Absence of any item of the Financial Proposal;
- Absence of the backup copy;
- Absence of a signed and dated commitment declaration to comply with environmental and social clauses;
- Technical score below 70 points out of 100.

15.2. Essential Criteria

The evaluation of technical proposals shall be conducted using a binary system (Yes/No) based on the following key points, pursuant to the RPAO:

- General presentation of the bid;
- Bidder's track record and references;
- Qualifications and competence of key personnel to be assigned;
- Equipment and logistics to be deployed;
- Proposed methodology in line with the Terms of Reference (ToR);
- Financial capacity equal to or greater than 50% of the estimated budget.

16. Award of Contract

Upon proposal by the Internal Tenders Board, the Contracting Authority shall award the Contract to the Bidder whose offer is deemed substantially responsive to the Tender File, who possesses the requisite technical and financial capacity to execute the Contract satisfactorily, and whose bid has been evaluated as the most advantageous (best value for money), taking into account any proposed discounts where applicable.

The minimum required technical score (St) is 0.7 (i.e., 70 points out of 100).

The formula used to calculate the financial score is: $Sf = 100 \times \frac{Fm}{Fp}$

Where Sf is the financial score, Fm is the lowest evaluated price, and Fp is the price of the proposal under consideration.

The respective weights allocated to technical and financial proposals are: $T = 0.7$ and $F = 0.3$. The overall total score is calculated as: $ST = 0.7St + 0.3Sf$.

17. Maximum Number of Lots

Not applicable, as this Invitation to Tender consists of a single lot.

18. Validity Period of Bids

Administrative documents, technical proposals, and financial proposals must be placed in separate, distinct envelopes and delivered under sealed cover. The Contracting Authority shall declare inadmissible:

- Envelopes bearing indications or markings disclosing the bidder's identity;
- Envelopes submitted after the prescribed deadline and time;
- Envelopes lacking reference to the Invitation to Tender;
- Envelopes non-compliant with the specified submission procedure;
- Failure to submit the required number of copies specified in the Special Regulations of the Invitation to Tender (RPAO), or submitting bids strictly in copies.

Any incomplete bid in non-conformity with the requirements of the Tender File shall be declared inadmissible. Specifically, the absence of a bid bond issued by an approved financial institution authorized by the Ministry of Finance, or failure to comply with the model forms in the Tender File, shall result in outright rejection without right of appeal. A bid bond produced for an unrelated tender procedure shall be considered absent. A bid bond presented by a bidder during the bid opening session shall be inadmissible.

For Restricted Invitations to Tender (Two-stage opening): Bidders are informed that, in addition to the required copies of the financial bid, they must submit one copy of the financial proposal (digital format on a USB drive) in a sealed envelope marked "Control Copy", intended for custody by the Public Contracts Regulatory Body. Failure to produce this control copy shall result in the immediate inadmissibility of the candidate's offer upon the opening of bids by the Tenders Board.

14. Opening of Bids

Bids shall be opened in two stages: administrative and technical proposals shall be opened first, followed by the financial proposals of bidders who attain the minimum required technical score.

The opening of administrative documents and technical proposals shall take place on **26/09/2025 at 1:00 PM** by the Internal Tenders Board of the Ministry of Economy, Planning and Regional Development in the Conference Room of the Division of Cooperation with the Islamic World. Only bidders or their duly authorized single representatives (including in the case of a joint venture) may attend the session.

The opening of financial proposals shall take place after technical evaluation and shall only concern bidders who obtain a technical score equal to or greater than 70 points out of 100.

On pain of rejection, the required administrative documents must be produced in originals or certified true copies by the issuing service or competent administrative authority pursuant to the provisions of the Special Regulations of the Tender. They must be dated within three (03) months preceding the original date of submission or issued after the signing date of the Invitation to Tender notice.

Should an administrative document be missing or non-compliant at the time of bid opening, a 48-hour grace period shall be granted by the Tenders Board, failing which the bid shall be rejected.

15. Evaluation Criteria

This guarantee shall be issued by a first-rate financial institution authorized by the Ministry of Finance and listed in the annex of the Tender File. The amount of the bid bond shall be **Two Hundred Fifty Thousand (250,000) FCFA**.

The validity period of the tender guarantee shall be thirty (30) days beyond the original validity date of the bids. Failure to produce a bid bond issued by a first-grade bank or financial institution authorized by the Ministry in charge of Finance to issue bonds within the framework of public contracts shall lead to the outright rejection of the bid. A bid bond produced for a different tender procedure shall be considered absent. A bid bond presented by a bidder during the bid opening session shall be inadmissible.

10. Consultation of the Tender File

Upon publication of this Notice, the Tender File may be consulted during working hours at the Department of General Affairs, Public Contracts Unit, Room 05, "Immeuble Rose", Ministry of Economy, Planning and Regional Development, Yaoundé, Tel. 222 22 41 28. It may also be consulted online via the COLEPS platform at <http://www.marchespublies.cm> and <http://www.publiccontracts.cm>, or on the ARMP website (www.arnp.cm).

11. Acquisition and Collection of the Tender File

The hard copy of the Tender File may be obtained at the Public Contracts Unit, Room 05, Immeuble Rose, upon publication of this notice, against presentation of a receipt attesting to the payment of a non-refundable sum of **Twenty-Five Thousand (25,000) FCFA** into the Public Treasury as purchase fees.

An electronic copy of the Tender File may also be downloaded free of charge from the ARMP website (www.arnp.cm).

12. Submission of Bids

Bids must be submitted by the bidder on the COLEPS platform no later than at 12:00 PM, local time. A backup copy of the bid saved on a USB key or CD/DVD must be delivered in a sealed envelope clearly marked "Backup Copy", in addition to the required references, within the stipulated deadline.

File Size and Formats

For online submission, the maximum document file sizes uploaded on the platform making up the bidder's submission are as follows:

- 5 MB for the Administrative File;
- 15 MB for the Technical Proposal;
- 5 MB for the Financial Proposal.

The acceptable formats are:

- PDF format for text documents;
- JPEG format for images.

Bidders are advised to use compression software to reduce file sizes prior to transmission where necessary.

13. Admissibility of Bids

Bidders shall remain bound by their bids for a period of **ninety (90) days** from the deadline set for the submission of bids.

19. Further Information

Further information may be obtained during working hours at [SIGAMP Unit, Room 005, located at MINEPAT, Immeuble Rose], or online via the COLEPS platform at <http://www.marchespublics.cm> and <http://www.publiccontracts.cm>, or through any other electronic communication means designated by the Contracting Authority.

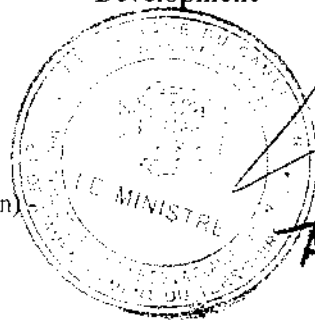
20. Fight Against Corruption and Malpractice

To report any act of corruption, please call or send an SMS to MINMAP at (+237) 673 20 57 25 / 699 37 07 48, or contact CONAC's toll-free number at 1517.

**The Minister of Economy, Planning and Regional
Development**

Extensions:

- ARMP (For publication And archiving)
- President CIPM MINEPAT (for information)
- Display (For information)
- Service of Markets (For archiving).



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Alamine Ousmane Mey